



Clinton Substance Abuse Prevention Coalition

The Mission of Clinton Substance Abuse Prevention Coalition is to prevent and/or reduce use of alcohol, tobacco, and other drugs among all Clinton County residents, with a special focus on youth.

CSAPC Executive Committee

Agenda

Wednesday, January 6, 2016

SJPD, 8:30 – 10:00 a.m.

Present: Gary Owen, Sara Thelen, Marie Barks, Polly Brainerd

- Vendor Education Materials
 - The coordinator works with Kyle to determine what materials would be good for our vendors.
 - Gary, Polly, and Kyle will schedule a meeting to pull together the materials.
- Alcohol Server/Fair and Festival Training
 - We considered focusing on the fairs and festivals and partner with Clinton's Environmental Health. We learned that the only way fairs and festivals are regulated is by the Liquor Control Commission.
 - The Liquor Control Commission has specific programs to insure certification and the responsible sale of alcohol beverages.
 - Gary suggested a more detailed discussion about safe service with the Environmental Health Dept. to see how we might be able to partner with.
 - We will also explore a safe server training at MMDHD.
- CADCA training
 - Gary, Sara and Polly will be attending. Karla Palmer and Lee Anna Vickery were offered the option but declined.
 - For the July training, Sara suggested we send around a sign-up sheet for anyone interested.
- ROSC update
 - Polly provided an update on her communication with Deborah Smith. Hopefully we are on target for Wellness InX submitting a proposal to MSHN in March.
- Website, logo, marketing update
 - Sara and Polly met with Julia from Inspiration Designs regarding the proposal to get our website updated and to create a number of marketing materials. Julia suggested that we update the CSAP logo since we are updating the website and materials.
 - As a committee, we could narrow down to 3 options and present it to the coalition.
 - Gary suggested green representing mint, milk/dairy and agriculture. Sense of community in Clinton Co.
- Agenda for January meeting
 - Capital Communities Commit
 - Update on Website and marketing materials
 - By laws?
 - We'll wait until March to have the coalition review the by-laws. In February the EC will review the by-laws and have it ready for the full coalition in March.
- Consideration for Agenda for February – committees review website
- Forum Update
 - Tobacco section is on board for the forum
 - Don't see the value in bringing in Ken Stecker's type of presentation.

- We'll shoot for the week of March 14th
- DFC update
 - Sara said that the DFC grant coordinator will be doing a site visit in May. She would like to explore moving the coalition meeting to Thursday, May 19th.
- Project Alert update
 - We need to hear from Kyle and then set up a meeting with the officers providing the curriculum.
- Gary went over his notes from the CADCA, things we could do.

Next EC meeting: Wednesday, February 10, 8:30 – 10:00 a.m. at SJPD

Action Steps:

- Polly will set up a meeting with Kyle and Gary to discuss vendor education materials.
- Sara will meet with Andrea to find out what the MMDHD role is and how we can partner. It's possible that Gary could do the festival training in 1.5 hours.
- Check with Kyle to see who is responsible for enforcing the standards for alcohol servers.
- Contact Liquor Control Commission to see about how safe serving standards are enforced
- Sara and Polly will work with Julia to get us started on a new logo.
- Check with Kyle about Project Alert meeting. Provide update at the January meeting.
- Polly will put together a structured activity for the February committee meeting.
- Polly will check with Kim and Sara Lurie about original MOUs. Some of that is changing, how often should the MOUs be updated.
- Marie will check on the FAS presenter to see about her availability for the forum and let Polly know about her availability during the week of 3/14.
- Sara will send out the Jermaine Galloway presentation.
- Polly will look at someone to present on opioid abuse.
- We will put the federal site visit for the DFC grant on 5/19/16. Please put it on your calendar.