## CSAPC Goal #1, Capacity Building

**Coalition Staff Responsibilities**

- Staff the CSAP Coalition by maintaining consistent contact with partner agencies, organizations and individuals, recruiting members, organizing regular full and committee meetings, updating logic models, sharing information on professional development opportunities, conducting and reporting on needs assessment and program evaluation, close and regular collaboration with Drug Free Communities Grant Coordinator.
- Offer technical assistance at multiple community meetings such as the Building Stronger Communities (BSCC), Vulnerable Adults Network, Court Appointed Special Advocates Board of Directors, BSCC Steering Committee, Healthy Capital Community, and other county meetings where the prevention focus is requested.
- Provide technical assistance to schools related to prevention strategies and programming. Meetings with schools to secure MiPHY participation, review data, assess prevention needs, provide professional development.
- Provide presentations on prevention topics to community groups as requested.
- Assist with coordination and attend three Whole School, Whole Child, Whole Community meetings. Encourage representatives from all six Clinton School Districts to attend.
- Facilitate the planning and coordination of CSAPC's 3rd Annual Prevention Forum.
- Facilitate Mental Health 1st Aid training in Clinton County.

## CSAPC Goal #2, Alcohol

**Coalition Staff Responsibilities**

- Facilitate vendor education to at least 75% of the alcohol vendors in Clinton County. Assist with the coordination and evaluation of alcohol vendor education.
- Support St. Johns Police Dept. (SJPD) and Clinton County Sheriff’s Department in the completion of alcohol compliance checks for a minimum of 75% of alcohol vendors in Clinton County.
- Support efforts to engage county middle and high school students to prevent alcohol use and other high-risk behaviors through PALs, SADD, and Most-Teens Don’t.
- In partnership with Drug Free Communities Grant (DFC), Dewitt Police Department, and St. Johns Police Department, implement Project Alert, student resiliency-refusal skills for Alcohol, Tobacco, and Other Drugs (NREPP, SAMHSA evidence based program) in 7th grade, St. Johns Middle School and DeWitt 7th grade students.
- Facilitate and coordinate the county campaign to reduce parental support of underage drinking, following the process outlined by our DFC Consultant.
- Promote alcohol-server training, TIPS® training, for both “on premise” and temporary alcohol vendors and explore other venues for sales of alcohol, e.g. golf courses and festival volunteers.
- Facilitate the planning and coordination of CSAPC’s ROSC Forum.
- Design parent outreach packets on the topics of alcohol and marijuana and distribute 10 packets with educational and referral information to each of the middle and high schools in Clinton County to give to parents when their child has a discipline referral related to alcohol or marijuana. We can provide more as requested.
- Provide Signs of Suicide (SOS) curriculum, training and consultation to school districts as requested.
- Coordinate a pilot early intervention program with Ovid-Elsie School district, Child and Family Charities, and Clinton Sparrow Hospital to provide intervention and support to up to eight youth aged 12 - 16 who have been disciplined on campus for using drugs or alcohol.
- Update the SUD Resource Directory by 9/30/18.

<table>
<thead>
<tr>
<th>St. Johns and Dewitt Police Department</th>
<th>• Implement Project Alert lessons with fidelity to 7th graders in the St. John’s and Dewitt School Districts. Administer and collect pre- and post-surveys.</th>
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</table>
| St. Johns Police Department and Clinton Co. Sheriff’s Dept. | • Provide vendor education materials to at least 75% of the alcohol vendors in Clinton County.  
• Complete alcohol compliance checks for a minimum of 75% of alcohol vendors in Clinton County. |

### CSAPC Goal #3, Tobacco

| Coalition Staff Responsibilities | • Update the training and education materials for vendor education.  
• Plan for and implement the required Synar activities as determined by the State of Michigan in fulfillment of DYTUR responsibilities.  
• Support the St. Johns Police Department and local law enforcement in the completion of compliance checks for a minimum of 75% tobacco vendors in Clinton Co.  
• Facilitate and coordinate local smoke-free policies and ordinances in the county, following a process outlined by our DFC Consultant. |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| St. Johns Police Department | • Complete vendor education for a minimum of 75% tobacco vendors in Clinton Co.  
• Complete of compliance checks for a minimum of 75% tobacco vendors in Clinton Co. |

### CSAPC Goal #4, Prescription Drugs

| Coalition Staff Responsibilities | • Continue the Yellow Jug Old Drug program (Great Lakes Clean Water Organization) for the local pharmacy participating in Clinton County to increase capacity of drop-off locations for residents across the county.  
• Collaborate with Ingham and Eaton Counties on the joint Capital Counties Commit project.  
• Implement opioid prevention goals as outlined by MSHN and our DFC consultant |
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<td>CSAPC Goal #5 - Marijuana</td>
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<td><strong>Coalition Staff</strong></td>
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<td><strong>Responsibilities</strong></td>
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<tr>
<td>• Facilitate and coordinate the county campaign to address the impending recreational marijuana ballot proposal following the process outlined by our DFC Consultant.</td>
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<th>CSAPC Goal #6 - Communications</th>
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<td><strong>Coalition Staff</strong></td>
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<td><strong>Responsibilities</strong></td>
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<td>• Facilitate and coordinate the CSAPC communications plan following the process outlined by our DFC Consultant.</td>
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